Fall 2019 Dates to remember

- Spring 2020 registration appointment times posted in your C.C.
- Veteran’s Day Holiday – no classes
- Last day to drop a course or switch to S/U grading
- Registration for Spring 2020 semester courses
- Thanksgiving Break
- Reading & Review Day – no classes
- Finals Week

1. Last date to drop a class or change to S/U grading is November 15th!
   - Be sure to check with your major advisor before dropping a class – if you go below full time status (12 credits), there can be potential problems with financial aid, campus housing, insurance, etc.
   - You will need an advisor signature (your major advisor) to switch a class to S/U grading if you have completed 24 or more credits.

2. Spring Early Registration Begins November 5th!

   Common Registration Questions:
   1. **When can I register?** Students register in order of total number of credits completed. Check your CC account **November 1st** or after to see the date and time you will be allowed to register for your spring classes—you cannot register until your date AND time!

   2. **How do I register?** All students must register themselves for classes through CC.

   3. **The class I want is closed - now what?** Some departments use electronic waiting lists, some use manual waiting lists, and some let the professors handle things once a class closes. **Contact the department or instructor** of the class for information or instructions. **Advisors cannot get you into closed classes!**

   4. **Campus Connection won’t let me sign up for a class - WHY?** Some of the more common reasons are:
      - you have a Hold on your account => Holds are indicated on your CC homepage in the Tasks tile – click on the Hold to find out information about removing it
      - you have not completed (or are not currently in) a prerequisite for the course
      - you completed the prerequisite at another school (if the prerequisite course number on your transcript from the other school is different from the prerequisite course number here at UND, CC might not recognize it as a legitimate course - even if it is!) => contact the department chair or instructor of the course for help
      - you did not submit co-requisite classes together when you tried to enroll (i.e., choose both lab and lecture sections before hitting submit button)
      - you are trying to sign up for a class that is restricted to certain majors => choose another section or contact the instructor for permission
      - there is any overlap in start and end times for classes you chose
If CC does not allow you to register for a course, or you have other registration procedural questions, you need to check with One Stop or the Registrar’s Office for assistance.

Other Registration Things to Know:

- Both MBIO 202 and MBIO 302 will be offered in the spring, however…MBIO 202 is only for Nursing and MLS majors. Everybody else, especially Biology majors, needs to take MBIO 302. Please remember, you will need a microbiology lab if you are Pre-Opt, Pre-Dent, Pre-PA, Pre-Vet or Pre-Pharm.

- When signing up for CHEM 342, you must register for both the lecture and a lab at the same time since they are co-requisites.

- Our appointments are booking up quickly, so if your time to register is before you can get in to see your Pre-Health advisor, go ahead and sign up for what you think you need – do not wait! We can always tweak things when you come in. Sample schedules of all the different Pre-Health programs are available in the Pre-Health Guide and Planners on the Pre-Health website: http://arts-sciences.und.edu/pre-health/

3. Planning for Anatomy and Physiology

As some of you may have heard, there has been discussion on potential changes to ANAT 204/L and PPT 301 and when students should take these courses. After speaking with the Biomedical Sciences department, we’ve confirmed that changes are in the works, however nothing is finalized yet. Please know that we are working diligently to explore all options for students and are close to having solutions worked out.

Please do not make any rash decisions and/or changes to your 4-year plan at this time. Switching any courses around could greatly affect your plan to complete the Pre-Health requirements in a timely manner. Once the best solutions have been determined, Katie will email students describing the solutions to these classes. If you have any questions, please email Katie or bring your questions to your next advisement meeting.

4. Anatomy and Physiology Restrictions...

Please do not enroll in these courses for Spring 2020 unless you absolutely need to take them!

1. Anatomy 204 (Anatomy for Paramedical Personnel)
   The Anatomy 204 lecture sections are open to anyone. However, Pre-Health students may only sign up for the unrestricted lab sections (next spring they are sections 3, 6, 9, 12, 15). If those unrestricted sections are full by the time you register, even if there are openings in restricted sections, you must contact the instructor of the class to get waitlisted.

2. PPT 301 (Human Physiology)
   PPT 301 is restricted to certain majors, so you will need an override from the instructor to get into the class. You can get an override by emailing the instructor directly for a permission code.
5. **Chem 121 and the lab Spring 2020 enrollment instructions**

Beginning this Spring 2020 semester, the Department of Chemistry is requiring all students wishing to enroll in CHEM 121 to complete a **placement exam**. Students will be unable to register for the courses (CHEM 121/121L) without completing the placement exam. If you score below 50%, you will need to also enroll in CHEM 121R, which is a recitation section meant to help you be successful in CHEM 121. If you score above 50%, you do not have to add CHEM 121R but may do so if you choose.

The opportunity to enroll in CHEM 121R is fantastic for students wishing to do well in CHEM 121! Instead of looking for outside tutoring or help with the course beyond what the course time allows, this section provides a built-in way for students to ensure they are doing as well as they would like in the course.

The placement exam is available is now! You can find more information about the exam plus instructions on accessing the exam here: [https://arts-sciences.und.edu/academics/chemistry/chemistry-placement-testing/](https://arts-sciences.und.edu/academics/chemistry/chemistry-placement-testing/). Student scores will be updated in Campus Connection daily, and you will receive an email (to your UND account) from the Chemistry Department alerting you that you are able to register for the courses once your score has been uploaded to Campus Connection.

If you have any questions about the placement exam, please contact Michael Whitney (michael.whitney@UND.edu).

6. **Attention Sophomores!**

You are eligible for individual advising appointments with our new Health Sciences advisors, Evelyn Boss & Kayla Michelson. The College is in the process of re-assigning advisees to either Kayla or Evelyn based on primary major as listed below:

- **Biology majors:** Kayla
- **All other majors:** Evelyn

You can schedule an appointment with either Kayla or Evelyn in Starfish – they will not set up their appointments by email or phone. **Until they are listed as your Health Sciences advisor, you can access their calendar by selecting “Show Other Services” and clicking on the blue words “College of Arts & Sciences.” Select the dots to the right of their name and then select “Schedule.”**

Please remember these points of etiquette for appointments:

- Be on time, come prepared.
- Please check in for your appointment on the iPad in Room 1000, Columbia Hall. Wait down the hall at the chairs outside of room 1914 or 1916.
- If you can’t make it, be sure to cancel your appointment through Starfish – 24 hour notice is appreciated!

*If you have already scheduled an advising appointment with Katie,* you can still keep that appointment time as Kayla and Evelyn will be leading those meetings as well.
7. Do you want to petition to take lower credits for Spring semester to work on standardized test prep?
If you have any of the scholarships from UND that require 15 credits per semester, you are allowed to petition to take one lighter load semester while you are here. For most students, that semester is when they are preparing for their standardized test – usually junior spring. **The Registrar’s Office is willing to waive the petition process for students this year. However, you **MUST** complete this survey by November 15th so that we can send your information to them.


If you are unsure which scholarship you have, or if your scholarship requires enrollment in 15 credits, contact One Stop at 701.777.1234.

8. 2020 Entrance Exam Kaplan Review Courses
If you did not attend the entrance exam information session on October 24th, please email Katie if you intend to take the entrance exam in 2020 so you can be added to the 2020 Test Takers email list. In the email, please include the test you will be taking and your preferred email address.

9. 2020 MCAT, DAT, OAT, GRE, PCAT Registration dates
If you are planning to take one of these standardized tests next spring or summer, remember you need to register quite a bit in advance for them:

- **MCAT** Registration for the April - June test dates is now open. The seats at the testing centers fill up quickly, so don’t wait to register!
- **DAT, OAT, GRE** registration is available year round – since more test dates and seats are available for these tests, you only need to register for your date about 3-4 months ahead but it is best to register in January or February for a May or June test date
- **PCAT** registration opens in March of each year and must be completed by Mid-May for July test dates. Good news – we learned that UND has recently been approved to offer the PCAT exam.

You can find the information shared at the entrance exam info session on the Pre-Health [website](https://und.edu/academics/registrar/final-exam-schedules-fall.html) under Announcements/Events.

10. Check your finals schedule now – appeals due November 15th!
UND Policy states, “**No undergraduate student should be obliged to write three or more finals on the same day.** If the student has three or more finals scheduled the same day, the student wishing an accommodation regarding final exams should contact his or her instructors to establish a mutually acceptable time to reschedule one or more of the exams. Any student request for the rescheduled final exam must be presented to the instructor before the end of the last day to drop a full term course (Nov. 9), otherwise, the student’s rescheduling right is forfeited. If an accommodation cannot be reached, he or she should contact the department chair(s) to find a mutually agreeable time. The final appeal, if no mutually convenient time has been found, will be to the Vice President for Academic Affairs.”
You must get requests for accommodations to your instructor soon!! Final Exam Schedules are available at: [https://und.edu/academics/registrar/final-exam-schedules-fall.html](https://und.edu/academics/registrar/final-exam-schedules-fall.html)
11. The 2019-2020 Scholarship Central application is now open: https://und.academicworks.com/

Scholarship Central, UND’s online scholarship database, is home to more than 800 undergraduate, graduate and law scholarship opportunities. Applying for UND scholarships is a simple process. Fill out the quick and easy Scholarship Central application, and based on profile information, you will receive a list of scholarships you may be eligible for. Review this list, submit supplementary applications and information through Scholarship Central for appropriate scholarship committee(s) for consideration. The scholarship committees will then determine which students will be awarded scholarships based on their applications. The deadline for submitting the Scholarship Central Application for the 2020-2021 school year is March 1, 2020.

12. Graduating December 2019?

Have you applied for December Graduation? The application for December 2019 Graduation will be closing by the end of November. If you have not yet completed the application, please follow the instructions at https://und.edu/academics/commencement/apply-for-graduation.html and apply now!

13. Upcoming Group Advising Sessions...

Pre-Health freshmen will be required to attend one small group meeting in February – we will offer the group meeting multiple times to plan for Summer 2020 and Fall 2020. We will post the meeting times in the December and January Newsletters with instructions on how to sign up.

14. Involvement & Job Opportunities:

1. Volunteer at the Food for Thought Food Pantry in Wilkerson Commons. If you are interested in volunteering or have questions about the program, you can contact Tyler Barnhardt (tyler.barnhardt@UND.edu).

2. Join the Biology Club! If you have an interest in research within the Biology department, consider joining. Their first meeting is November 19th at 6 pm in Starcher rm 105. If you are interested in joining or have questions, you can contact Alyssa Erickson (alyssa.a.erickson@UND.edu).

3. Maple View Memory Care CNA positions:
   Part time, Day (6a-2p) Every other weekend and every other holiday
   Part time, Night (6p-6a or 10p-6a) Every third weekend and every third holiday. 50 cent shift differential for night shift.
   Willing to hire someone without their CNA certification as a UAP and will train. Pay is dependent on experience.
   Applications can be found at http://www.lifeatmapleview.com/careers. Print and email to jessicab@lifeatmapleview.com.