

Ullyot Endowment Policy

“All the remainder of my estate, I give, devise, and bequeath to the Music Department of the University of North Dakota, with particular attention to the improvements of the library and equipment.” Edna Ullyot

Library Provision

Thirty percent of the Ullyot allocation will be reserved for the Gordon Erickson Music Library.

Unallowable Costs

Projects completed and equipment or materials already purchased are not eligible for Ullyot funds.

Eligibility Requirements

All teaching faculty of the UND Department of Music are eligible to make one request per year for Ullyot funding.

Award Criteria

Awards are given on the basis of rankings established by tenure-track and tenured faculty of the department. In ranking Ullyot requests, faculty are encouraged to: (1) think broadly in terms of each request's potential to benefit the department and (2) remember the intent of Ms. Ullyot's gift (see text above).

Application and Award Process

Each spring semester, requests for Ullyot Funding must be made in writing according to the timeline established by the Ullyot Endowment Officer (UEO). The UEO will collate, copy, and distribute the requests to each tenure-track and tenured faculty member along with a listing of the previous five year's funded projects/equipment/materials. The tenured and tenure-track faculty will then rank order the requests and submit their ranked lists to the UEO who will tabulate and distribute the overall faculty ranking via e-mail or memo. Actual disbursement of monies will not occur until after the Alumni Association determines the amount available (usually early Fall). Once the amount available for disbursement is known, the UEO will determine the number of ranked requests eligible for funding and inform the faculty. In doing so, the UEO will hold back 10% to accommodate potential fluctuation in costs that may occur between the Spring allocation and Fall disbursement. Should money remain at January 15th, the UEO will disburse it to the next ranked request(s). Following that, any remaining funds will roll over to the next year.