

2018-2019 Academic Deadlines

Action	Arts & Sciences Due Date
Tenure & Promotion; candidates submit applications to dept chair	September 5, 2018
Position Description for Graduate & Academic Staff	Retain in Dept (see #1 below)
Equipment Requests	October 31, 2018 (tentative)
Academic Record Supplements via Digital Measures	October 1, 2018
Tenure & Promotion; chair recommendations	October 15, 2018
Tenure & Promotion; submit to Blackboard	October 19, 2018
Developmental Leave Applications	October 23, 2018
Faculty Evaluations (includes <u>tenure-track</u> , annual & triennial)	November 19, 2018
1st Year <u>Special</u> Appointment Evaluations	February 25, 2019
Graduate & Academic Staff Evaluations	Retain in Dept (see #1 below)
Adjunct Faculty renewals	TBA by VPAA (antic Nov/Dec) new requests accepted as needed
Emeritus Nominations	November 23, 2018
Staff Performance Evaluations	TBA by HR (antic March 1); send to A&S for review
Department Chair Self-Evaluations	January 31, 2019
Chester Fritz Professor Nominations	Anticipated February 15, 2019 (A&S)☒
Position Description/Page 2 of Contract	April 15, 2019
Tenure & Promotion; notice of intent to chair & Dean's office	April 1, 2019
Chair Election Results	March 15, 2019

UND Policy states that all instructional staff must be evaluated.

(CHANGES EFFECTIVE AY 2010-2011)

1) Position description and evaluation forms for graduate students and part-time academic staff no longer must come to A&S for review. However, it is still the responsibility of each department to outline job expectations (via position description form or letter of understanding), conduct proper evaluations and maintain documentation which can be provided to administration upon request.

2018-2019 Arts & Sciences Research Initiative Deadlines

Research Initiative	Due Date	Awards Announced	Award Date	Award Spent	Final Report Due
Fine Arts & Humanities Scholarship	October 5, 2018	November 2, 2018	January 1, 2019 (start)	December 31, 2019	January 31, 2020
Undergraduate Research/Creative Activity	October 19, 2018	November 16, 2018	January 1, 2019 (start)	August 15, 2019	October 18, 2019
Applied Research	October 26, 2018	November 16, 2018	January 1, 2019 (start)	December 31, 2019	January 31, 2020
Faculty Grant Writing	November 9, 2018	December 7, 2018	Fall buyout 8/16-12/31/19 Spring buyout 1/1-5/15/20	N/A	Fall: prop. subm. 9/30/20 Spr: prop. subm. 2/15/21
Joyce and Aqueil Ahmad Endowment for the Promotion of Peace & Nonviolence	October 26, 2018	November 16, 2018	1/1/2019 (start)	December 31, 2019	January 31, 2020
Itterman Professional Development	Spring 2019, Date TBD	Spring 2019, Date TBD	Spring 2019, Date TBD	Date TBD	Date TBD

Updated 1/2/2019

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