

BUDGET GUIDELINES for Research Initiatives

FACULTY

SALARY INFORMATION

Salary and fringe information will follow. Summer session salary guidelines for Summer 2019 TBD.

\$5,000 – **COURSE BUY-OUT** (based on 3-credit course)

TRAVEL

- Rates established by A&S to maximize budget and number of projects funded.
- UND Travel policies are available at <http://und.edu/finance-operations/accounting-services/>
- LODGING: Up to 75% of maximum allowable rate based on current UND policy
- MEALS: Up to 75% of maximum allowable rate based on current UND policy
- AIRFARE or MILEAGE: Up to 100% of actual cost allowable by UND policy. Faculty are expected to employ reasonable cost saving measures.

STUDENTS

SALARY: To be determined by project principal investigator.

- PI/Home Department is responsible for ensuring compliance with UND student employment policies including posting of position(s) as required.

TRAVEL

- Up to 100% of actual cost allowable by UND policy. Students are expected to employ reasonable cost saving measures.
- UND Travel policies are available at <http://und.edu/finance-operations/accounting-services/>

SUPPLIES/MINOR EQUIPMENT (for initiatives that allow purchase of supplies/equipment)

- Paid at actual cost.
- Must work with CILT for approval to purchase computers, technology and software to ensure best pricing and UND-supported products.