BUDGET GUIDELINES for Research Initiatives

FACULTY

**SALARY INFORMATION**

Estimated SUMMER SALARY RATE
$6,766 – Professor
$5,919 – Associate Professor
$5,064 – Assistant Professor

FRINGE BENEFIT COST – 20% of rates listed above ($1,353; $1,183 or $1,013)

$5,000 – COURSE BUY-OUT (based on 3-credit course)

**TRAVEL**

- Rates established by A&S to maximize budget and number of projects funded.
- UND Travel policies are available at [http://und.edu/finance-operations/accounting-services/](http://und.edu/finance-operations/accounting-services/)
- LODGING: Up to 75% of maximum allowable rate based on current UND policy
- MEALS: Up to 75% of maximum allowable rate based on current UND policy
- AIRFARE or MILEAGE: Up to 100% of actual cost allowable by UND policy. Faculty are expected to employ reasonable cost saving measures.

STUDENTS

**SALARY**: To be determined by project principal investigator.

- PI/Home Department is responsible for ensuring compliance with UND student employment policies including posting of position(s) as required.

**TRAVEL**

- Up to 100% of actual cost allowable by UND policy. Students are expected to employ reasonable cost saving measures.
- UND Travel policies are available at [http://und.edu/finance-operations/accounting-services/](http://und.edu/finance-operations/accounting-services/)

**SUPPLIES/MINOR EQUIPMENT** (for initiatives that allow purchase of supplies/equipment)

- Paid at actual cost.
- Must work with CILT for approval to purchase computers, technology and software to ensure best pricing and UND-supported products.