BUDGET GUIDELINES for Research Initiatives

FACULTY

SALARY INFORMATION

ESTIMATED Summer Salary Rate – rates will be adjusted based on summer 2019 salary rate
$6569 – Professor
$5747 – Associate Professor
$4917 - Assistant Professor

Fringe Benefit Cost – rates will be adjusted based on summer 2019 fringe benefit rate
20% of rates listed above ($1314, $1150, $984)

COURSE BUY-OUT (based on 3-credit course) - $5000

TRAVEL

• Rates established by A&S to maximize budget and number of projects funded.
• UND Travel policies are available at http://und.edu/finance-operations/accounting-services/
• LODGING: Up to 75% of maximum allowable rate based on current UND policy
• MEALS: Up to 75% of maximum allowable rate based on current UND policy
• AIRFARE or MILEAGE: Up to 100% of actual cost allowable by UND policy. Faculty are expected to employ reasonable cost saving measures.

STUDENTS

SALARY: To be determined by project principal investigator.

• PI/Home Department is responsible for ensuring compliance with UND student employment policies including posting of position(s) as required.

TRAVEL

• Up to 100% of actual cost allowable by UND policy. Students are expected to employ reasonable cost saving measures.
• UND Travel policies are available at http://und.edu/finance-operations/accounting-services/

SUPPLIES/MINOR EQUIPMENT (for initiatives that allow purchase of supplies/equipment)

• Paid at actual cost.
• Must work with CILT for approval to purchase computers, technology and software to ensure best pricing and UND-supported products.