

## BUDGET GUIDELINES for Research Initiatives

### FACULTY

#### SALARY INFORMATION

**ESTIMATED Summer Salary Rate – rates will be adjusted based on summer 2019 salary rate**

\$6569 – Professor

\$5747 – Associate Professor

\$4917 - Assistant Professor

**Fringe Benefit Cost – rates will be adjusted based on summer 2019 fringe benefit rate**

20% of rates listed above (\$1314, \$1150, \$984)

**COURSE BUY-OUT** (based on 3-credit course) - \$5000

#### TRAVEL

- Rates established by A&S to maximize budget and number of projects funded.
- UND Travel policies are available at <http://und.edu/finance-operations/accounting-services/>
- LODGING: Up to 75% of maximum allowable rate based on current UND policy
- MEALS: Up to 75% of maximum allowable rate based on current UND policy
- AIRFARE or MILEAGE: Up to 100% of actual cost allowable by UND policy. Faculty are expected to employ reasonable cost saving measures.

### STUDENTS

**SALARY:** To be determined by project principal investigator.

- PI/Home Department is responsible for ensuring compliance with UND student employment policies including posting of position(s) as required.

#### **TRAVEL**

- Up to 100% of actual cost allowable by UND policy. Students are expected to employ reasonable cost saving measures.
- UND Travel policies are available at <http://und.edu/finance-operations/accounting-services/>

### **SUPPLIES/MINOR EQUIPMENT** (for initiatives that allow purchase of supplies/equipment)

- Paid at actual cost.
- Must work with CILT for approval to purchase computers, technology and software to ensure best pricing and UND-supported products.