Greetings to all!! As the semester winds down, here are some things you may find helpful:

1. **Spring 2014 Registration**
   Early registration for Spring 2014 is over, **however**, you may still sign up for classes using Campus Connection up through **January 23, 2014**. If you have not registered for spring semester yet, DO IT NOW! Waiting until finals week or later to register will seriously limit your choices as most classes are full or nearly full!!! If you need to double check things, I have appointment times available. Remember, the only way to schedule an appointment with me is to call the main office of the College of Arts and Sciences at **777-2749**, during regular business hours - I do not make my own appointments by e-mail or otherwise!!

2. **Closed classes, labs and wait lists**
   If you are still doing some schedule tweaking, here are a few things to keep in mind:
   - If there are still **open sections** of the lecture or lab of a course you want or need (even if they are not at the time, or have the instructor you want) **try to work your schedule around so you can sign up for them** - rather than pinning your hopes on getting into a closed course!
   - If you find that **all lecture sections** of a course are closed, you may still be able to get in. If the course offers an electronic wait list, add yourself to it. If not, **check with the instructor of the course** to see if they use their own wait list or will give you an override.
   - If you find that **all lab sections** of a course are closed, this is a different story. Generally, you cannot get an override into a full lab - once a lab is full, there is no more physical space or equipment for extra students. If the department offers electronic wait lists for labs, add yourself to the section with the **shortest** wait list. If the department does not offer electronic wait lists, **check with the instructor of the course** to see how to proceed.

   The **electronic wait list** feature offered by Campus Connection is pretty easy to use and many classes offer this option. It is automatic - if someone drops out of a closed class/lab, the next person on the wait list for that specific section is automatically added to the class/lab by Campus Connection. Remember, the default setting on Campus Connection when you search for a class is to search for open class sections only. To find, and get on, a waitlist of a closed class, you need to first search for the class with the “Show Open Sections Only” box UNCHECKED! You will then be asked if you want to be put on the waitlist, so follow the instructions. **FYI: you won’t be notified if you are added to a lecture/lab section from an electronic waitlist, so keep checking your schedule on Campus Connection for updates.** If you have additional questions, the Student Success Center can help.

3. **Appointments with me are available!!**
   If you still have questions on your schedule, or just want to double check things, I have plenty of times available to see you now that early registration is over. Please call Bree in our main office (777-2749) to set up a time with me – I do not make appointments by e-mail!!

4. **Advising over Christmas break**
   I am only in my office when students are on campus – I will not be in over Christmas break. I do not answer student e-mail when I am not in the office so any concerns or questions you have for next semester **must be dealt with before December 20th** - or else you will have to wait until January 13th!!

5. **DAT, OAT, GRE**
   If you are planning to take your DAT, OAT or GRE next spring or summer remember that since these tests are computerized, they are only offered at specific testing sites. Be sure to **register for the test** no later than the **end of January**. That way you will be sure to get a seat at your preferred testing site on your preferred date. Most sites offer several tests a week BUT only a seat or two each. Be sure to **take your first test** no later than **June 15th**. That way, if you need to retake it, you can do so before school here starts up again in August. Remember you must wait 90 days before retesting the DAT or OAT, and 60 days before retesting the GRE.
6. **Attention Freshman!! February is Freshmen Group Advising Month!!!!!**

Please remember I will be doing small group advising sessions for freshman Pre-Health students (regardless of major) only during the month of February next semester. **You must attend one of these sessions to plan your schedule and stay in your Pre-Health program.** Session times are as follows:

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<th>Fridays</th>
<th>9-10am</th>
<th>10-11am</th>
<th>11am-12pm</th>
<th>12-1pm</th>
<th>1-2pm</th>
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<tbody>
<tr>
<td>February 7</td>
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<td>February 14</td>
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You must call 777-2749 (main A&S office) in December or January to sign up for a session.

Each session:
- will only take 30 minutes, but I have planned an hour in case there are questions
- will be held in the classroom next to my new office (third floor of Montgomery Hall – room 316)
- is limited to **10 students**, so call early to get your preferred date and time!

Remember:
- contact the main A&S office (777-2749) to schedule, or re-schedule, yourself for a session
- if you need to miss the session, you need to notify the main A&S office as early as possible and reschedule immediately
- if you don’t show up and don’t notify the main A&S office, I will not e-mail you a summary or advice (you can sign up for another session if there are any left - if no spots are left you will be out of luck)
- if none of the session times work with your UND schedule, contact the main A&S Office
- if you want to stay in one of the Pre-Health programs, and see me individually next year, you need to attend a session this spring

7. **Summer Opportunities** for 2014 are already hitting my desk. Below are a few:

- **Summer Internship at the CDC**
  CDC’s National Center for Environmental Health and the Agency for Toxic Substances and Disease Registry (NCEH/ATSDR) are offering a **10-week summer internship program** for students who are passionate about the environment, interested in human health, and curious about how they are linked. During the course of the internship students are introduced to environmental health at the federal level through collaborative projects, experiential learning opportunities, individual environmental health presentations, journal clubs, field trips, brown bag lunches, and shadowing and mentoring relationships at CDC/ATSDR. Interns will be based at CDC/ATSDR’s Chamblee Campus and will be paid a stipend of approximately $600 a week during the course of the program.
  - Applications are available now and are due by: January 29, 2014
  - Program dates: June 11 – August 15, 2014
  - For more info go to: http://www.cdc.gov/nceh/cleh/

- **Summer Medical and Dental Education Program (SMDEP)** is a **FREE** (full tuition, housing, and meals) six-week summer academic enrichment program that offers freshman and sophomore college students intensive and personalized medical and dental school preparation. It is a national program funded by The Robert Wood Johnson Foundation with direction and technical assistance provided by The Association of American Medical Colleges and The American Dental Education Association. It runs at 12 program sites across the nation. SMDEP targets pre-med and pre-dent students (in their first two years of college) who are from rural areas, economically disadvantaged, or come from groups that have historically received substandard health care regardless of their racial or ethnic background. **Applications are available now and are due by March 1, 2014.**
  To find out more, visit http://www.smdep.org/.

Well, that is all for now – have a happy finals week, safe travels, and a blessed Christmas!

Stay warm!! 😊

Mrs. Kim Ruit, UND Health Sciences Advisor