

A&S: Tenured Faculty Evaluation Checklist 2016-2017

To be uploaded in one .pdf document to the A&S TRP Blackboard site by the Department Chair or designee, not by the faculty member being evaluated.

Due Date: Friday, February 17th

Faculty Member Evaluated _____ **Date Submitted** _____

- _____ A&S Tenured and Tenure-Track Faculty Evaluation Checklist (***THIS FORM***)
 - _____ A&S Tenured and Tenure-Track Faculty Evaluation Form (replaces UND Faculty Evaluation Form)
 - _____ "Page 2" of all contracts (i.e., Position Description Forms) for the period under evaluation
 - _____ Annual Academic Supplement (*reported via Digital Measures*) (annual only)
 - _____ Updated curriculum vitae (triennial only)
 - _____ Evidence of accomplishment in research/scholarship/creative activity and service (only provide copies of first page or title page of pubs and copy of program entry for presentations)
 - _____ Evidence of accomplishment in teaching as follows:
 - _____ Department Statement on Teaching Evaluation Policy
 - _____ Documentation of student evaluation of teaching ***in summary form*** (minimum of one semester yearly unless up for promotion, ***USAT summary or equivalent***)
- At least two other source of evidence (Check all that were evaluated by Dept (* DO NOT SUBMIT ORIGINAL MATERIALS (ONLY SUMMARIES/REVIEWS) WITH THE FILE TO A&S).
- _____ Candidate's narrative/self-evaluation of teaching
 - _____ Formal observation of teaching
 - _____ * Review of course materials
 - _____ * Review of student products
 - _____ Other (please specify) _____