College of Arts and Sciences: Student Appeals Committee
Meeting Summary
September 28, 2015

Attending: Sharon Carson, Alan King, Tim Pasch, Karyn Plumm, Becky Simmons
Absent: Lucy Ganje, Donald Poochigian, Michael Meyer

The meeting convened in the Montgomery Hall conference room at 10AM. Attending members were introduced.

Karyn Plumm summarized the dean’s charge to the committee; the student appeals committee is to re-examine update and revise the policy for the academic student appeal process.

First, the committee will organize the policy into two types of student appeals: 1. Appeals to change grades, or 2. Appeals dealing with instructor issues.

Currently, the policy provides guidelines for student appeals for grade changes in specific situations.

Instructor issues can include Title IX violations, discrimination, FERPA violations and other inappropriate behavior. Possible remedies would include documentation of these behaviors at the department and college level, with other actions as appropriate.

As with grade appeals, students would first appeal to the department chair, which would act according to departmental policies.

The student appeals procedures do not include how to select student members for the committee, though it states that two students must be included in the committee membership. The revised policy will provide procedures for selection of student members.

Designation of the 2015-16 committee chair was discussed. Becky Simmons agreed to be chair if no one wanted to be selected. The committee did not make quorum at this meeting, so voting will occur at the next meeting.

Prior to the next meeting, Becky Simmons will type and provide preliminary revisions to the current Student Appeals guidelines and procedures. These will be discussed at the next meeting in the Montgomery Hall conference room at 1PM on Nov. 10th.

Meeting was adjourned.