

A&S Non-Tenure-Track Academic Staff Position Description Form

PLEASE TYPE

Name _____ Department _____

Period covered (Check as appropriate)

- Academic Year (9 month)
- Fall Semester only
- Spring Semester only
- Other (specify) _____

Type of Appointment (Check as appropriate)

- Visiting or Temporary Professor, Associate Professor, or Assistant Professor
- Instructor
- Senior Lecturer
- Lecturer (Full-time)
- Lecturer (Part-time) at _____ % of full time
- Other, please specify _____

Teaching _____ % of effort

Fall Courses Please complete as indicated below OR _____ N/A

Course Number	Title	Credit Hours	%Responsibility

Spring Courses taught Please complete as indicated below OR _____ N/A

Course Number	Title	Credit Hours	%Responsibility

Other Teaching Responsibilities. Please describe if applicable.

Research, Scholarship, Creative Activity _____ % of effort

Please describe if applicable.

Service _____ % of effort

Please describe if applicable.

Other _____ % of effort

Please describe if applicable.

Reviewed and Approved By

Date

Academic Staff Member _____

Department Chair/Program Director _____

Dean _____