A&S Graduate Assistant Position Description Form

Graduate Assistant

Faculty Supervisor

Period covered (Check as appropriate)
- Academic Year (9 month)
- Fall Semester only
- Spring Semester only
- Other (specify)

Type of Appointment (Check as appropriate)
- Graduate Teaching Assistant (GTA)
- Graduate Research Assistant (GRA)
- Graduate Service Assistant (GSA)
- Other, please specify

% Appointment (Check as appropriate)
- Half-time
- Quarter-time
- Other, please specify

Graduate Level (Check as appropriate)
- Doctoral
- Masters
- Other, please specify

Approximate number of hours expected per week for assistantship duties

Teaching Responsibilities (complete as indicated) OR N/A

<table>
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<tr>
<th>Semester</th>
<th>Course Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>% Responsibility</th>
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Teaching-support responsibilities (where the GTA supports but does not have primary responsibility for instruction)
- Grading
- Grade input
- Tutoring
- Classroom preparation/equipment set-up
- Proctoring
- Other, please specify

Research Responsibilities (complete as indicated) OR N/A

Faculty member(s) supported

Please describe the student’s responsibilities (Attach or fill in)

Service Responsibilities (complete as indicated) OR N/A

Please describe the student’s responsibilities (Attach or fill in)

Reviewed and Approved By

Graduate Assistant

Department Chair/Program Director

Dean

Date

12/10/04