January 19, 2016

Executive Committee Minutes

In attendance: Jeffrey Holm, Art Jones, David Pierce, Rebecca Rozelle-Stone, Debbie Storrs, Eric Wolfe

The Executive Committee met in Montgomery 125 from 3:30-4:30. There was no formal agenda. We discussed the following items:

Space priorities: The Dean requested advice on whether she should present the PowerPoint on space at the council meeting. We agreed it would be more effective to engage chairs in discussion at the council meeting. The Dean reported that she had received several emails from faculty with advice and suggestions regarding priorities, none of which changed the order of priorities but rather strengthened the arguments or encouraged attending to “invisible” facility needs such as HVAC.

Budget updates: We discussed the 2016 budget gap outcome for A&S which was $830,300 in one time funds returned to central administration. There is anticipated additional budget cut due to “state allotment” due to state tax revenue shortfall. UND leadership is waiting to hear from Chancellor’s office on how much higher education will be asked to participate. A general discussion on how this might impact the college ensued.

Online education and training: a discussion occurred in the context of increased areas of demand and potential growth; we discussed how faculty need support in how to teach effectively in an online environment and the challenge of lower success rates in OL courses.

Communication/Marketing: The college’s communication/marketing director has left UND and the college is not filling the position immediately. The college is reviewing areas of communication need and demand. In the meantime, we have communicated to chairs on university support we have to assist with any communication and web needs. The group discussed the potential of using this position to help with recruitment materials and outreach which was generally favored.

College staffing: The dean informed the exec committee that the college is moving forward with developing an additional fiscal person in the college office to support units on areas of employment paperwork, FMLA, leave, and other HR items. This will provide Cheryl with time to assist the Dean with budgeting and planning under the MIRA model.

Fundraising: We discussed the development director situation as we have yet to fill the position that was vacated by Brandy Chaffee. The Dean and the Foundation staff are reaching out to alums as is Tanya Butler in the college office. Discussion about how to effectively engage younger alums occurred as well as the additional workload on chairs for such outreach.

Submitted by Debbie Storrs, January 22, 2016.