Meeting Date: 09-26-2016   Montgomery Hall Rm 316

Chairing the meeting: Jeff Holm

In attendance: Jeff Holm, Shuzo Takahashi, Bill Caraher, Sheryl O’Donnell and Angie Novak

Absent: Lucian Stone, Harmon Abrahamson and Wendelin Hume

Matters arising:

Jeff opened the meeting at 9:05.

Shuzo introduced changes to CHEM 462 and 467. Both classes are currently offered in the fall semester but are wished to be offered in the spring semester. Changing CHEM 462 from the fall semester to the spring semester would result in changing CHEM 471 from a “prerequisite” to “either a prerequisite or co-requisite” to CHEM 462. This change would also allow students to graduate one semester early. CHEM 466 which is offered in the fall semester is a prerequisite of CHEM 467 making the change of CHEM 467 to the spring semester necessary. Shuzo made a motion to pass the changes, Bill seconded the motion. Passed unanimously.

Jeff introduced the proposed nomenclature change of “Communication Program” to “Department of Communication”. The group discussed the proposal letter that was submitted by the Communication Program’s Chair, Dr. Timothy Pasch. Dr. Pasch cited the great strides that the Communication Program has made in order to submit the name change proposal such as increased morale, new tenure and promotion documents, a new undergraduate curriculum, new bylaws, new assessment plan, completely new staff and nearly all new faculty members, new graduate program and new service committees. Sheryl made a motion to approve of the name change, Shuzo seconded the motion. Passed unanimously.

Meeting adjourned at 9:20.